

"The Work Number" (Employee) Automated Employment and Wage Verification

We offer two options for you to provide verification of your employment and/or payroll information, either by web or phone*. Both options are available 24 hours a day. Please follow the procedures outlined below to allow the Requester access to your employment and payroll information using "The Work Number", the Automated Employment Verification line.

All Requesters (excluding Government Agencies):

To verify employment information only (such as employment date, title, and job status):

1. Provide the Requester with your Social Security number and Employer Code (11556)
2. The Requester will be able to receive the employment information within minutes via web or phone by either one of the following two methods:
 - The website, www.theworknumber.com
OR
 - By phone via the Requester number at 800-367-5690

To verify employment and payroll information (including wages):

1. Obtain a Salary Key (follow the steps outlined below):
 - Log onto www.theworknumber.com or call the special Employment Set-up number: 800-367-2884
 - Enter the Employer Code (11556) and your Social Security number; follow the instructions
 - Enter your PIN number (the last four digits of your Social Security Number)
 - Select the "Create a Salary Key" option; write down the six-digit Salary Key provided by the system
2. Provide the Requester with your Social Security number, Employer Code (11556) and Salary Key
3. The Requester will be able to receive the employment and payroll information within minutes via web or phone by either:
 - The website, www.theworknumber.com
OR
 - By phone via the Requester number at 800-367-5690

Government Agencies Only:

To verify employment and/or payroll information (including wages):

1. Provide the agency with your Social Security number and Employer Code (11556)
2. The Agency must be pre-registered to use the web or phone service option.
(This can be done at 800-996-7566.)
3. The Agency will be able to receive the employment and payroll information within minutes via the special Government Agency Employment Verification by either:
 - The website, www.theworknumber.com/socialservices
OR
 - By phone via the Requester Instruction number at 800-660-3399

If you have problems using The Work Number or need the assistance of a translator, you may contact The Work Number Client Service team by calling 800-996-7566. They are available Monday through Friday 8:00 a.m. to 9:00 p.m. Eastern time, except major holidays.

Website: www.theworknumber.com

Employee: 800-367-2884

Requester: 800-367-5690

Government Agency: 800-660-3399

Client Service: 800-996-7566

* - All Requesters (except Government Agencies) will be charged a fee for employment and/or payroll information verification, unless there is not enough information to complete the verification. Please call The Work Number Client Service for more details and specific charges.

https://www2.oasisadvantage.com/marketing/docs/OPC/Implementation/Flyer_TheWorkNumber_Requester.pdf