



Academics Policies for the Center for Global Education

Approving University Official(s): Office of the University Provost

Responsible Office: Center for Global Education

Effective Date: July 1, 2016

Next review date: August 2028

I. Policy Statement

Programs administered by the Center for Global Education deliver academic content appropriate to the University's missions and goals and ensure adequate academic supervision and evaluation.

II. Purpose

The Center for Global Education's academic policies support the programs' stated goals and leverage the unique learning opportunities offered by the program location. The policies support student learning by providing guidance related to evaluation, awarding of credit, grade appeals, research ethics, and academic integrity that are clear and accessible.

III. Audience

Students enrolled in programs administered by the Center for Global Education (CGE).

IV. Procedures

Drew Programs

Courses offered in all Drew programs are listed in the course catalog. CGE will send the list of students who have been accepted into a program and made their non-refundable deposit by the stated deadline to the Registrar for manual registration in the relevant courses. Students participating in programs without a non-refundable deposit will be required to commit via the Global Education online database.

Students participating in a shortTREC must be registered for the total number of credits offered by the program, which can range from 1-8 credits.

Students on the London Semester longTREC must be registered for 16 credits.

Students on any of the nycTREC's must be registered for the total number of credits offered by the program.

Course titles, credits and grades appear on the student's Drew transcript. All course grades count toward a student's GPA.

All courses must be taken for credit and a grade. Taking a course Pass/No Pass is not an option.

Partner Programs

As a participant in a Global Partner Program longTREC, students are expected to be enrolled in the minimum of 15 and a maximum of 20 credits per semester.

A student's anticipated courses must be pre-approved in order to receive transfer credit by completing a "Long-TREC Course Pre-approval Form." To complete the form, a student must obtain approval signatures from their faculty advisor, department chairperson (for any courses a student wishes to count towards their major/minor requirements) and the Drew University Registrar. Once abroad, a student must obtain the same approval for any changes to the pre-approved course selection.

A student will receive credit for courses in which they earn a grade of C- or better. Course titles, credits and grades appear on the student's transcript, but grades do not count towards the student's Drew GPA. Participation in Global Partner Programs is limited to a total of two semesters. Please refer to the CGE Finance Policy for an explanation of financial aid eligibility on a Global Partner Program.

Drew limits the number of transfer credits allowed toward graduation to 80 credits. Students who already have substantial AP and other transfer credits should check with the Registrar and their advisor(s) to be sure that they will have the 48 Drew credits required for graduation.

During a student's semester abroad, they will be enrolled in STAB 301, which will serve as a placeholder until the Registrar's Office receives a student's transcript certifying successful completion of the program of study.

Add/Drop Policy

Drew's Add/Drop Policy is applicable to all nycTREC's and longTREC's.

Awarding of credit to students who withdraw from a shortTREC while the program is in progress will be handled on a case-by-case basis.

Accommodations for Individuals with Disabilities

Students who wish to disclose a disability and seek accommodations are instructed to contact the Office of Accessibility Resources in advance. Students participating in a CGE program abroad should make contact with this office soon after acceptance to a program and long prior to starting the program. Students will be asked to complete the Request for Accommodation letter.

The earlier students communicate any special needs, the better the Office of Accessibility Services, CGE, and students can evaluate options for onsite support, which may vary from support services available in the U.S. The Center for Global Education will make all reasonable efforts to accommodate a student's request(s). However, given the unique nature of off-campus and international programming, CGE and Drew University cannot promise that all accommodations requests will be met. Students should take this into account when evaluating whether or not they should apply to a CGE-administered program.

V. Consequences of Violating this Policy

The consequences for violating this policy are outlined in Drew's academic policies.

VI. Related Information

<http://drew.catalog.acalog.com/content.php?catoid=37&navoid=1590>

VII. Contacts

The following administrator/office can address questions regarding this Policy: Director for the Center for Global Education, phone: (973) 408-3438.

VIII. History

Enactment date: July 1, 2016.

Policy updated December 2024.