STUDENT HANDBOOK

Governor’s School of New Jersey Program in the Sciences
At Drew University
July 10 – July 30, 2022
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WHERE and WHEN

Dates for Parents

Saturday, July 23  Move-in Day, Students arrive, 12:00 p.m. - 2:00 p.m.
Please try not to arrive before 12:00 p.m.
Arrival, Check-In, Welcome

Saturday, July 30  Closing Day, Students depart. Students may leave before
breakfast and must leave before NOON.

CHECK-IN INFORMATION

First Day Schedule – OPENING DAY, Saturday, July 23, 2022

12:00 - 2:00 p.m.  Please do not arrive earlier than 12:00 p.m. Check-in, room assignments, moving into Baldwin Residence Hall (map, #30)

2:15 – 3:00 p.m.  On-campus Orientation Meeting Students and Parents. Crawford Hall in the Ehinger Center (map, #24)

3:00 – 3:45 p.m.  Guided Tours of the Campus.

3:45 – 4:00 p.m.  Parents’ Farewell

5:00 – 6:00 p.m.  Dinner – University Commons Dining Hall (map, #43)

6:30 - 7:30 p.m.  Student Orientation and Tour of Hall of Sciences

8:00 - Curfew  Unpacking, Settling In, Meeting with Counselors

TRAVELERS’ INFORMATION

http://www.drew.edu/MapsAndDirections/

Via Route 80:  Proceed on 80 to Route 287 South exit. Follow 287 South to Exit 35 (Madison Ave./Route 124). Follow signs to Route 124 East (Madison Ave.) and drive three miles to Madison. Drew is on the right.

Via New Jersey Turnpike:  Take Exit 14 (Rt 78/ Newark Airport). Take 78 West to Morristown/Rt 24 West. Continue on 24 to Chatham Exit 7A and proceed two miles on Local 124, Madison Ave., through Madison center. Drew is on the left.

Via Garden State Parkway/Route 24:  Take Parkway to Exit 142 (Route 78). Take 78 West to Morristown/Rt 24 West. Continue on 24 to Chatham Exit 7A and proceed two miles on Local 124, Madison Ave., through Madison center. Drew is on the left.

Via Route 78 from Western NJ:  Follow Route 78 East to Route 287 North Exit. Drive north on 287 to Exit 35 (Madison Ave./Route 124). Follow signs to Route 124 East (Madison Ave.) and drive three miles to Madison. Drew is on the right.

Enter Drew campus at the Lancaster Rd. (traffic light) entrance. Once on campus, follow the Gov School signs to the Residence Hall. Note: You will need to go through the main parking lot and around the gym.
GOVERNOR’S SCHOOL IN THE SCIENCES PROGRAM SCHEDULE

Sunday, July 24th

10:00 a.m. – 12:15 p.m. - Career Day

Professionals from a variety of scientific areas will discuss their career fields. Students will have the opportunity to ask questions of the panel members during the discussions and they will also be able to speak with panel members during lunch.

12:30 p.m. – 1:30 p.m. - Lunch

5:15 p.m. – 6:15 p.m. - Dinner

7:00 p.m. – 9:00 p.m. - Talent Show

Scholars will share their talents and unique skills for each other for an evening of laughter and entertainment. Acts can be live or recorded, and collaboration between scholars is encouraged. Start thinking about what yours could be!

Monday, July 25th through Thursday, July 28th:

8:30 – 8:50 a.m. - Breakfast

9:00 -12:20 p.m. - Core Courses (Mon/Tues/Thurs)

9:00 -12:30 p.m. - Free Time (only Wed)

12:30 – 1:20 p.m. - Lunch

1:30 - 4:15 p.m. - Team Projects

4:15 - 5:15 p.m. - Free Time

5:15 - 6:15 p.m. - Dinner

7:00 - 9:00 p.m. - Speakers, Colloquia Events

9:00 - 11:00 p.m. - Homework assignments

10:00 p.m. - CURFEW I Students must be in dorm or courtyard area

11:00 p.m. - CURFEW II Students must be in dorm

12:00 Midnight - CURFEW III Students must be in rooms

Friday, July 29th (Note: Meal Times are as for Monday-Thursday)

9:30 a.m. – 12:30 p.m. David Miyamoto Scholars Conference

Students will present their projects to their colleagues, as well as program faculty and supporters.

6:30 p.m. – 8:30 p.m. Graduation Ceremony

An opportunity for the scholars to get together, look back on the past three weeks, and celebrate.

9:00 p.m. – 11:30 p.m. Dance
STUDENT INFORMATION

Housing Accommodations: Rooms/Roommates

All students attending the Governor's School in the Sciences will be housed in an air-conditioned Residence Hall. Each room is furnished with beds, chests of drawers, desks with chairs, bookshelves, clothes closets, and wastebaskets. Each student must occupy the room assigned and abide by the established University regulations. Roommate assignments will be made without racial or religious discrimination. Students will be informed of assignments upon arrival.

Americans with Disabilities Act

Individuals needing accommodations or special assistance must contact the program as soon as possible, and we in turn will notify the Conferences and Events Office at Drew University. Notification must be given to the program ensure appropriate accommodations and availability of accessible space. The program shall advise Drew University at the time any such notification is received.

Please let us know immediately if you need special accommodations.

Residence Hall Counselors

Counselors and a Dorm Director will live with the students in the Residence Hall. The GSNJS reserves the right to allow a Counselor, the Dorm Director, or the Program Directors to enter any student's room without notice if reasonable cause suggests that regulations are being violated or that emergency conditions exist.

Mail and Telephone Policies

Due to the short duration of the stay, mailing items to the students is discouraged.

A student can be reached by contacting the Program Office during class hours, at (973) 408-3605.

In case of an emergency, parents may contact the Residence Hall Director. This number will be provided at the on-campus orientation. The Dorm lounge number will also be provided at the start of the program. Again, only for emergencies, please.

Phones will not be provided in individual rooms. Scholars can have cell phones, but only for use in and around the Residence Hall and during their free time periods. Cell phones will not be permitted in any of the classes, at any scheduled events, such as lectures, dances, career day, etc, or in the Commons dining room. Inappropriate cell phone use will result in the phone being taken and returned to the Scholar at the end of the program or immediately to their parents upon request.

Dining Facilities

Students will receive a wrist band that will provide access Commons Dining Hall facilities for all meals. Snack items will be available from vending machines located in throughout the campus. Students must not have any peanut containing snacks in the Residence Hall.

What to Bring

It is suggested that the students bring the following items:

- Casual wear, such as T-shirts, jeans, loungewear, etc., is appropriate attire anywhere on campus. The dorm and lecture hall are sometimes quite cool. Be sure to bring sweaters/sweatshirts. Long pants are necessary when in the laboratories.

- Appropriate clothing for the Scholars Conference. This equates to professional attire (e.g. for an interview).
- Linens and towels. This includes sheets, a pillow, blanket, bath and hand towels. Beds require twin extra-long fitted sheets or a standard twin-sized flat sheet. Mattresses measure 35x80 inches.

- School supplies, hangers, extra blanket/comforter, laundry detergent, quarters for the washer/dryer, alarm clock, desk lamp (not halogen), postage stamps, stationery, bug repellent, all the typical personal items.

- **Must bring long pants or jeans and sneakers** (closed-toed shoes) to protect you when in the Lab.

- Students may bring snacks to eat within their dorm room. However, eating will not be allowed in the public spaces of the residence hall. Additionally, please be aware that the Residence Hall will be nut free, and no snacks containing nut products are to be brought into the building at any time.

***Please DO NOT bring: TVs, microwaves or refrigerators.***

Students are discouraged from bringing valuable items, including, but not limited to iPods, jewelry, and cameras. However, if these items are brought to the campus, students will be responsible for their safekeeping, and families are asked to fill out and sign a Valuables Release Form, indicating that the NJGSS is not responsible for these items.

Laptops are allowed and scholars are encouraged to bring them to facilitate their participation in the program and Team Projects. Both Ethernet and wireless internet access will be available. The wireless internet in the residence hall is robust. However, we recommend that Scholars bring an Ethernet cable if they have one. As with all other valuables, Drew University and the Governor’s School Program cannot be responsible for these items and each student will be responsible for keeping their own valuables safe.

**Laundry Facilities**

Washing machines are free of charge in the dorms and all you will need is laundry detergent.

**Valuables and Losses**

Students are responsible for their own personal property. The University cannot accept responsibility for personal property of students or of student groups. Protection against loss, theft, or damage to such property occurring in the Residence Hall or elsewhere can be supplied by special insurance which must be arranged for by the student or parents. In order to avoid any unnecessary concern, students are strongly advised not to bring items of high value to campus. Doors should be kept locked at all times.

**Keys**

Each student will be issued a key which will open his/her dorm room and an electronic key fob for the Residence Hall entrance. Each Student is required to make a deposit of $50 for a key and fob. A $50 fine will be levied for unreturned or lost keys or fobs.

**Banking and Pocket Money**

As the NJGSS provides full tuition and room and board for each student, students need to bring only enough money to cover their own personal needs, such as toiletries, additional school supplies, snacks, and social activities, such as late-night pizzas, movies, plays, etc. Local banks are within walking distance of the campus and are open during normal banking hours. However, please note that access to town may be restricted. As with other valuables, students are responsible for the safekeeping of any cash, bank cards, or credit cards they bring.

**Religious Services**

There are worship facilities representing a variety of faiths and denominations within walking distance from the Drew campus. Information will be available upon check-in and in the NJGSS office, Hall of Sciences, Room HS-15.
CAMPUS SERVICES

Library

The Drew Library/Learning Center will be open the following hours:

- **Monday - Friday**: 9:00 a.m. – 5:00 p.m.
- **Monday - Thursday**: Study Hours 5:00 p.m. – 8:00 p.m.
- **Saturday**: Closed
- **Sunday**: Closed

All details may be found on the library’s web site at: [http://www.drew.edu/library](http://www.drew.edu/library)

Campus Security

The Campus Security Office, located in the Pepin Services Center, operates 24 hours daily and provides campus patrol, emergency medical transport and other services to increase the safety and well-being of persons and property in the University community. The phone number is (973) 408-3379.

University Technology Department (UT)

UT is open Monday - Friday from 9:00 a.m. – 5:00 p.m. Information about IT will be given upon arrival. All students already have accounts which can be used for course work and email.

If you do not have access to a laptop or similar device you can bring to campus, we can procure a small
number of loaner laptops. Please inform us if you are in this situation.

The NJGSS supports and enforces the Network User Policy of Drew University for all computer use occurring during the program. All students are required to sign the Network User Agreement Form. To read this policy, go to: http://drew.edu/cns/policies/network-policies.

Book Store

The University Book Store is located in the University Commons. School supplies, magazines, snacks, and stationery items are available. The summer hours are:

- Monday - Thursday 10:00 a.m. to 4:00 p.m.
- Friday 10:00 a.m. to 2:00 p.m.
- Saturday and Sunday Closed

POLICIES AND PROCEDURES

Immediate Expulsion

Students will be expelled immediately for any of the following reasons:

a. Using alcoholic beverages. New Jersey law prohibits the purchase, consumption, possession or transportation of intoxicating liquors by anyone under the age of 21. Violation of this regulation is not only a violation of the state law, but of the University’s regulations. Use of alcoholic beverages will result in immediate expulsion.

b. Using illegal drugs. Drew University does not condone the use of drugs prohibited by law. Use of drugs prohibited by law will result in immediate expulsion. Students in the presence of individuals who are using drugs prohibited by law will also be expelled.

c. **ANY** form of harassment, including, but not limited to: bullying, stalking, verbal, sexual, racial, religious, disability, sexual orientation, physical assault. None of these will be tolerated and will result in immediate expulsion.

d. Stealing.

e. Maliciously breaking or damaging the property of others.

f. Behavior that is considered potentially harmful to oneself and/or to others.

g. Possession of weapons.

h. Leaving the campus without permission.

i. Leaving the Residence Hall after curfew. Disregard of curfew will result in expulsion.

j. Plagiarism may be grounds for expulsion (see f. under Academic Requirements).

Any student whose behavior interferes with the integrity or operation of the program may be dismissed.

Additional Health and Safety Policies

In light the ongoing COVID-19 pandemic and severe allergies, please be aware of the following policies necessary to protect the health and safety of all scholars. Failure to abide by these policies may also result in expulsion from the program.

1. **Masks are to be worn in all indoor public spaces on campus.** This includes all public spaces in the Residence Hall, all hallways and classrooms in the academic buildings,
and lounge areas. Masks will not be required while actively eating in the dining commons or while outdoors. We ask scholars interacting in large groups outdoors to use their judgement.

2. **No food or eating is allowed in the public spaces of the residence hall.**

3. **No nut products of any kind are allowed in the Residence Hall.** This includes snacks consumed in a scholar’s dorm room. The Residence Hall is to be a nut free space.

4. **Students exhibiting COVID-19 symptoms or exposed to an individual has tested positive will be asked to take an over-the-counter antigen test provided by the program.** Any student who tests positive must leave campus as soon as possible that day.

**Appeals Process**

In the event that a Scholar feels that a punishment has been unfairly given, they may initiate the appeals process to have the entire situation reviewed by the Program Co-Directors. All decisions made as a result of the appeals process will be final.

**Curfew**

Students in the Governor’s School Program are required to observe a curfew. Students are must be either in the Residence Hall or in the courtyard of the Residence Hall by 10 p.m. Students must be inside the residence hall by 11 p.m. By that time, they will have signed in at the Residence Hall and to remain there until morning. **Students are not authorized to be out of the Residence Hall overnight.**

Parents will be called when students are unaccounted for at curfew. Disregard of curfew and leaving the Residence Hall after curfew will result in expulsion. If unavoidably delayed, students should contact the counselor on duty or the Residence Hall Director.

One-half hour after curfew, students must leave the lounge areas and remain in their respective rooms.

**Quiet Hours**

Quiet hours are to be observed from 9:30 p.m. to 8:00 a.m. Quiet or courtesy hours mean that all students are to respect the rights of others to work or sleep during those times. There should be no loud music or other loud noise after 9:30 p.m.

**Leaving Campus**

We are still weighing whether to allow students to leave campus to explore Madison. The decision will be made closer to check-in and based on the transmissibility risk in Morris County. Assuming students are allowed to leave campus, if a student wishes to leave campus during meals or other free time periods to explore the nearby area, he/she will be asked to fill out a Destination Form which will be available in the Residence Hall. The student should inform the counselor on duty of the nature of the trip and the anticipated time of return. Students must sign in upon return. Students who are unavoidably detained beyond the anticipated time of return should contact their counselor or Residence Hall Director.

1. **Students may not leave campus alone. At least two students must leave campus together and remain together throughout the time they are off campus.**

2. **Students may not leave campus in motorized vehicles unless they are with adult relatives with prior notification to the program staff.**

3. **Students are not permitted to remain off campus overnight at any time during the program without the explicit permission of the Program Co-Directors.**

**Resident Visiting Regulations**

Visitation will be permitted between Governor’s School students until curfew each evening. When Governor’s School students are visiting another’s dorm room, the door must remain open, and it will be treated as a public space. **No students are permitted in any other Residence Hall for social events or visitation.**
Visitors

Due to the intensity of the program, and the short duration of the time spent on campus, visitors are discouraged. If a visitation by parents and/or relatives is felt to be necessary, we ask for prior notification so that we know of the student’s whereabouts and are aware of any issues. **Overnight visitors and non-family visitors are not permitted at any time.** Only NJGSS students, staff, and families (only with prior permission from the program) of students are permitted in the Residence Hall.

Fire Regulations

Fire regulations and instructions will be discussed by the counselors during the first day's orientation. Each student is responsible for knowing this information. Students should exercise caution at all times. Information about the fire alarm policy is included in the Drew University Public Safety Policies and Procedures page: [https://drive.google.com/file/d/1fOOaKSCBPuXXKxOId6N9XP0_quEPIV3o/view](https://drive.google.com/file/d/1fOOaKSCBPuXXKxOId6N9XP0_quEPIV3o/view).

Damage and Maintenance

Students who cause damage to the Residence Hall, furniture, or any other property of Drew University will be held financially responsible. In case of willful damage or reckless behavior, disciplinary action may also follow. Active sports, in particular, are prohibited in the Residence Hall and should take place out of doors or in designated campus areas. All room maintenance problems should be directed to the counselors who will contact the proper office.

Pets

Pets are NOT permitted at the University.

Cooking

For safety reasons, cooking in rooms is prohibited. This includes the use of hot plates, popcorn poppers, toasters, coffeepots, microwaves, etc.

Automobiles and Bicycles

Students are NOT permitted to bring, use, or ride in any type of motorized vehicle. Bicycles will be permitted on the campus. Racks will be provided, but Drew will not be responsible for the security of bicycles brought onto the campus. A student bringing a bicycle should bring a means of securing it to the rack. There is a system of paths adjacent to the campus for cyclists, runners, etc.

Health Care

Should a physician's care be required, it must be obtained off campus. Dr. Renna and Meyers, Nerse Practitioner Maykish of **Madison Internal Medicine Associates P.A.**, 95 Madison Ave., Morristown, NJ, have agreed to accept Governor's School Scholars as patients, should the need arise. Their office may not accept all insurance plans, but all students will be treated. Medical bills will be sent to the parents directly. Their offices are just a short drive, approximately two miles, from the campus. Their phone number is: (973) 829-9998. Scholars who need allergy shots will have to visit a physician.