

Medical and Health Humanities Program Handbook

Drew University Caspersen School of Graduate Studies

2023-2024

Drew's Medical and Health Humanities Pinboard
Feel free to post inspirations, experiences, and ideas.

Program and Faculty Announcements

Books and Journals

News worthy (podcasts, interviews, lecture series, exhibitions and more)

Calls for abstracts, grant opportunities

Contemplative Care

Call for Graduate Students.
Join us to expand your network and explore pressing ethical challenges in US and European healthcare today!

The Medical Humanities Book Club: Spring Schedule
ALL MEETINGS ARE AT 4:00 PM EST ON ZOOM

Call for papers on Narratives of Care, Caring Materials and Materializing Care.

U. of Buffalo Workshop
Upcoming
Healing/Arts Workshop with Hugo Torrens and Gauri Agarwal (Friday)
healingartssymposium.wor...
<https://healingartssymposium.wordpress.com/upcoming/>

Interesting book I found while researching my essay,
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MHBC SUMMER

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call-for-papers.sas.upenn.e...
cfp | call for papers

Call for Abstracts: FRETS, AND FUTURES: UNCERTAINTY AND NEW ECOLOGIES FOR POST-COVID HEALTHCARE

Writers@Drew present Ann Wallace
drew.edu
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researchtalk.com
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Purpose of this Handbook

This handbook provides up-to-date information and structure to facilitate moving through the low-residency Medical and Health Humanities Program. **If there is any contradiction between this handbook and the academic catalog of the program published on the Registrar’s website, the catalogue dated to the student’s semester of entrance takes precedence.**

The handbook provides:

- A quick view of key Medical and Health Humanities student expectations
- Requirements and timelines for the program
- Review of academic policies and processes most relevant to Medical and Health Humanities students and students enrolled in Certificate Contemplative Professional
- A program planning checklist

At Drew and in virtual learning spaces, you are always engaging contexts beyond Drew. It is our hope that this handbook will clarify your pathway to graduation and free your mind, body and spirit for the transformative and collaborative work of humanities education.

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Introduction to the Medical and Health Humanities Program

Welcome to the Medical and Health Humanities Program at Drew University. We are a lively and diverse learning community that aims to foster good and equitable medicine, health, and care. This program is conducted jointly by the Drew University Caspersen School of Graduate Studies and Atlantic Health Systems. It examines the intersections of the human experience of health, wellbeing and illness; health care practices; relations between care receiver and caregiver; the impact of biotechnological advances on medicine and care, as well as the moral and political responsibilities of institutions and society with regard to care and medicine. Transcending the normative disciplinary boundaries of academia, this program engages numerous areas of study – from science, history, ethics, and philosophy, to anthropology, literature, religion, and art – in a dialogue that examines the meaning of health, wellbeing, and healing in relation to the individual and society.

There is ever-growing demand for professionals who both understand and are able to synthesize the ethical, political, historical, cultural, and practical aspects of health care in order to influence the debate on good medicine and care. In times of increasing polarization and environmental injustices the world as we knew it is changing quickly. We are forced to make small and large-scale decisions that affect our private and public lives. How can the medical and health humanities help us to find our way of responding to challenges such as health and social disparities, inequitable access and environmental injustices? How to care for the well-being of all from a strength-based approach and acknowledge our human vulnerabilities?

This particularly concerns the implementation, regulation, and dissemination of health care in everyday consulting rooms, on hospital wards, in community settings and residential care, and at home. Modern health care flourishes on scientific knowledge and evidence-based medicine, however, these late-modern features and the uncertainties that come with it, are also cause for concern. Presently, advances in science and technology often outpace our ability to understand and cope with new concepts and situations, and with the acceleration of life in general. Health care practitioners, patients and their (extended) families experience discomfort during their encounters with institutions and systems. Practitioners report diminishing morale and professional fulfilment, resulting in a particularly acute need for medicine, health, and care humanitarians. This program addresses these marked needs.

You will learn:

- how to critically reflect upon medicine, health and society from an interdisciplinary humanities perspective.
- to relate concepts of medicine, health and care practices to questions of public debate and concern.
- to deepen your perspective on (your own) practice by learning how to look through new theoretical lenses.
- how to reflect upon, analyze and reach informed decisions on complex ethical and moral questions.
- how to develop a rigorous view on the humanization and decolonization of health care practices by connecting the literary, visual, and performative arts with medicine and care.
- about cultural norms, diversity, intersectional and technological developments and how they shape views on health, medicine, and care.
- about health policy, knowledge production, and how these drive everyday practices of medicine and care. You will also learn to analyze underlying ideas and ideologies of health policy and knowledge production
- about Indigenous perspectives of health and well-being and “Two-Eyed Seeing”: viewing the world "from one eye with the strengths of Indigenous ways of knowing, and to see from the other eye with the strengths of Western ways of knowing, and to use both of these eyes together".
- how to carry out rigorous (qualitative) research and write academic texts about your concerns and questions with regard to medicine and care. This includes finding your own voice and academic style.

Low-Residency Program

Our unique low-residency program, accredited by Middle States Commission on Higher Education, consists of on-campus and fully online course options, allowing a diverse group of students to be on our Madison campus once or twice a year, and attend all coursework remotely via video conference during synchronous sessions, fostering a sense of exchange, learning, and community.

Our program is committed to diversity and inclusivity and can be completed on a full- or part-time basis, providing flexibility to accommodate your schedule. Designed with working professionals in mind, courses are offered in the late afternoon and early evening. Our courses allow for online, synchronous learning, making Drew an excellent choice for distance-based students. Through our low-residency and hybrid program, every kind of learning mode is available as you move through your degree.

We have many extra-curricular offerings, from the Medical and Health Humanities Book Club to bi-monthly colloquia. For an overview and the latest events, please visit [our Curated Pinboard](#).

Quick View of Student Expectations

√ Use your Drew email

Always use your Drew email account or have set it to auto-forward to the email address that you access most frequently. Staff and faculty will send important official notices only to your Drew University email account.

√ Pay attention to Drew's deadlines and policies

Although you will work closely with your professors and fellow students, the responsibility for your degree progress rests with you. All students are expected to work within Drew policies and procedures. Familiarize yourself with the academic calendar and the deadlines related to withdrawals, grade extensions, and academic petitions. Information can be found on the Registrar's office [webpage](#).

√ Steward your time and priorities

Courses require time for study outside of class in addition to time in class. Consider your virtual-time and your need for self-care and rest. Prioritize your learning as much as you are able and plan your schedule accordingly.

√ Stay in communication

Stay in communication with Drew. Respond to requests from professors or the administration in a timely fashion, especially as you are working to select your courses or making plans for your internship year. If you are wrestling with new ideas, talk things over with colleagues or a friend outside school. If you are struggling to meet course expectations, be in touch with your professor right away. Ask about registration, finances, and academics to the appropriate Drew offices.

Quick View of Requirements

DEGREE REQUIREMENTS (See Academic Catalog for more details) NOTE: due to catalog changes from the Spring of 2021 and on, the course numbers below are subject to change.	<i>Certificate in Medical and Health Humanities</i>	<i>Master of Arts in Medical Humanities, Health and Society</i>	<i>Doctor of Medical Humanities</i>
REQUIRED COURSEWORK	12 CREDITS	15 CREDITS	18 CREDITS
MDHM 600 – Medical Humanities Health, and Society Seminar	3 credits	3	3
MDHM 705 – Biomedical Ethics OR MDHM 805 – Care Ethics and Biomedical Ethics	3	3	3
MDHM 510 – Introduction to Narrative Medicine	3	3	3
MDHM 700- Medical Anthropology OR MDHM 630- Medical Sociology OR MDHM 622- Health and Social Equity	-	3	3
MDHM 873 – Medical Humanities Practicum	3	3	-
MDHM 750 – The Joy of Scholarly Writing	-	-	3
MDHM 783 – Doctoral Practicum	-	-	3
ELECTIVES	3 CREDITS from Medical and Health Humanities Courses or <i>Pertinent</i> Graduate and Theological School Courses	9 CREDITS from Medical and Health Humanities Courses or <i>Pertinent</i> Graduate and Theological School Courses	15 CREDITS from Medical and Health Humanities Courses or <i>Pertinent</i> Graduate and Theological School Courses
	3	9	15
THESIS/DISSERTATION	-	6 CREDITS	12 CREDITS
MDHM 751– Humanities Research Design and Methodology	-	3	3
MDHM 975 – Master Project/Thesis	-	3	-
OR:			

Non thesis track		6 additional credits	
MDHM 996 – Dissertation	-	-	9
TOTAL CREDITS	15 CREDITS	30 CREDITS	45 CREDITS

Completing the Certificate of Medical and Health Humanities

Students in the low-residency Certificate of Medical and Health Humanities complete 15 credit hours (five courses) from Medical and Health Humanities listings, as well as pertinent approved courses from other Caspersen programs and the Theological School.

It is recommended that students take the Medical Humanities, Health, and Society Seminar (MDHM 600) in their first semester.

Students must take three additional required courses: Care Ethics and Biomedical Ethics (MDHM 805); Introduction to Narrative Medicine (MDHM 510); and the Medical Humanities Practicum (MDHM 873), a semester-long practical experience that can be tailored to your own professional context.

Before graduating, all Certificate students also take one elective from among the Medical and Health Humanities Course offerings or Caspersen or Theological School. Courses not cross-listed with Medical Humanities may not be taken for credit toward the degree without prior approval of the program director.

All requirements for the Certificate must be completed within a period of two years from the date of initial matriculation unless exceptional circumstances can be proven and an extension is granted by the Caspersen School.

Completing the Contemplative Professional Certificate

Students in the Contemplative Professional Certificate must complete 12 credit hours (four courses), with a minimum cumulative average of a B (3.0 GPA) or higher. The four required courses for completion are: Foundations in Theory and Practice of Mindfulness (3 credits, MDHM 783/ ARSP 805); Healing from Within (3 credits, MDMH 602); The Contemplative Professional (3 credits; MDHM 613/ MDHM 683); Contemplative Inquiry & Leadership (3 credits, MDHM 704).

Certificate Contemplative Professional (12 credits) REQUIREMENTS (See Academic Catalog for more details)
REQUIRED COURSEWORK
MDHM 783 (ARSP 805) - Foundations in Theory and Practice of Mindfulness (3 credits)
MDMH 602 - Healing from Within (3 credits)
MDHM 613 (MDHM 683) - The Contemplative Professional (3 credits)
MDHM 704 - Contemplative Inquiry & Leadership (3 credits)

Completing the Master of Arts in Medical Humanities, Health and Society

The Master of Arts in Medical Humanities, Health, and Society is awarded upon successful completion of 30 credit hours (10 courses) with a minimum cumulative average of a B (3.0 GPA) or higher. Drew offers a thesis and a non-thesis track. The program director will work with each student to determine what track is best for their educational goals.

Coursework

In their first semester, students in the Master of Arts program usually register for the Medical Humanities, Health, and Society Seminar (MDHM 600).

Over the course of their program, students must take five additional required courses: Biomedical Ethics (MDHM 705) or Care Ethics and Biomedical Ethics (MDHM 805); Introduction to Narrative Medicine (MDHM 510); Medical Anthropology (MDHM 700) **OR**

Medical Sociology (MDMH 630) **OR** Health and Social Equity (MDHM 622); and the Medical Humanities Practicum (MDHM 873), a semester-long practical experience.

Along with their required courses, students also take 9 credits of elective courses. These must be chosen from existing Medical and Health Humanities courses, or *pertinent* courses in the Caspersen School or Theological School, with approval of the program director.

Students can track their progress in [Treehouse Ladder](#) as well as in the chart at the back of this handbook.

The Thesis: Doing the Humanities

The culmination of the Master of Arts program occurs during the **Thesis**. The Thesis (3 credits) **and** Humanities Research Design and Methodology (MDHM 751) courses provide students with the opportunity to conduct original theoretical and empirical research about a concern that matters to them and that will contribute to knowledge in the fields of medical and health humanities (or a closely related field like care ethics or health care policy). The Master of Arts thesis demonstrates a student's competence in critical thinking and the ability to combine the design and execution of a research methodology with theoretical conceptual analysis.

Designing and carrying out this type of research includes an examination of the main theoretical concepts involved, their relationships, the research methodology (data collection, data analysis, quality criteria, and ethical considerations), as well as creating connections among them. The Thesis makes *an original contribution* to the field, human thought, and relations. All research that includes human subjects/informants must have IRB approval. IRB approval ensures that subject/informants are ethically utilized in the research.

Non-thesis track

A non-thesis option (6 additional credits) allows students to choose courses based on their professional background and interests. Students in the non-thesis track will submit one course paper demonstrating their ability to integrate approaches from different disciplines to the program director for evaluation. Students choose an additional 6 credits from existing Medical Humanities courses, as well as courses from the Caspersen School or Theological School with the approval of their advisor.

Completing the Doctoral Program

The doctoral degree is awarded upon successful completion of 45 credit hours (12 courses and a dissertation) with a minimum cumulative average of a B (3.1 GPA) or higher.

Coursework

In their first semester, students in the Doctoral program usually register for the Medical Humanities, Health, and Society Seminar (MDHM 600).

Over the course of their program, Doctoral students must take six additional required courses: Biomedical Ethics (MDHM 705) or Care Ethics and Biomedical Ethics (MDHM 805); Introduction to Narrative Medicine (MDHM 510); Medical Anthropology (MDHM 700) **OR** Medical Sociology (MDMH 630) **OR** Health and Social Equity (MDHM 622); The Joy of Scholarly Writing: Beginning the Dissertation Process (MDHM 750); Humanities Research Design and Methodology (MDHM 751); and Doctoral Internship/Practicum (MDHM 783).

While taking required courses, Doctoral students also take 15 credits of elective courses. These must be chosen from existing Medical Humanities courses, or *pertinent* courses in the Caspersen School or Theological School, with approval from the program director.

After they have taken 18 credits in Medical Humanities, including Bio-Medical Ethics and Introduction to Narrative Medicine and 15 credits in approved elective courses, students will take the Doctoral Practicum (MDHM 783), in which they develop a project/intervention alongside healthcare professionals and Medical Humanities faculty.

In the semester before their dissertation, students will take The Joy of Scholarly Writing (MDHM 750).

Students can track their progress in their [Treehouse Ladder](#) as well as in the chart at the back of this handbook.

The Dissertation

The **Dissertation** provides students with an opportunity to conduct original research, according to

their interests, that will contribute to knowledge in the fields of medical and health humanities or a closely related field (like care ethics, health policy, or political theory). The Doctoral dissertation demonstrates a student's competence in critical analysis of a scientific and/or societal problem, including the design and execution of a rigorous methodological research project. It includes data collection, interpretation of data collected, and exposition of a concept that makes *a meaningful original contribution* to both the disciplinary field and to human thought and relations. The dissertation process completes student work in the program and should evolve from the knowledge gained from course work and the Clinical Practicum. The dissertation counts as 9 credit hours and is charged at that rate. Students work with a Dissertation Committee and complete the dissertation with an oral defense. [Dissertation forms can be found here.](#)

All research that includes human subjects/informants must have IRB approval. IRB approval ensures that subject/informants are ethically utilized in the research. More detailed material on ethical and procedural guidelines as well as how to submit research for IRB review can be found [here.](#)

Special Programs and Opportunities

The Medical Humanities programs at Drew University offer myriad opportunities for extra-curricular activities to help enrich the student's learning experience and foster their career development. The main program events include:

The Medical and Health Humanities Research Colloquia (Ongoing)

Every semester, Medical Humanities students, faculty, and guest speakers present their work in this colloquium series. This is an ideal opportunity for students to receive input concerning their research from peers and the wider Drew University community.

The Medical and Health Humanities Book Club

The Bookclub meets monthly via Zoom. Members discuss books varying from memoirs and autobiographies of illness and disability to care professionals' stories and philosophical books.

[Visit our bookclub page for an overview here.](#)

The Medical and Health Humanities Symposium (Spring)

Spring 2018 saw the first Medical Humanities Symposium at Drew with speakers from within the region and beyond. The Symposium is an excellent opportunity for students to meet experts in the fields of medical and health humanities and to be exposed to a wide array of valuable perspectives. Drew Students and others are encouraged to present their research.

Career Day (Spring)

Spring 2018 also saw the first Career Day, where alumni discussed their career trajectories and employers discussed potential employment opportunities.

Workshops and Webinars in the Medical & Health Humanities (Ongoing)

We will offer several workshops throughout the year concerning specialty areas of the medical and health humanities field that aim to develop students' knowledge base as well as provide opportunities for research and career directions.

For an overview of past, present and future events:

<https://drew.edu/caspersen/medical-health-humanities/events-medical-humanities/>

Frequently Asked Questions

The Caspersen School of Graduate Studies' Academic Policies are published annually in the CSGS catalog. This document can be accessed in its entirety from the Registrar's [webpage](#). If there is any contradiction between this catalog and the FAQs below, the catalog dated to the student's semester of entrance takes precedence.

Who is my advisor?

Faculty advisors are assigned to all incoming students. Before registering for classes, students should always consult with their advisor.

You can change advisors whenever you like upon consultation with the program director; just make sure you have the permission of your new advisor. Once you have consulted both individuals, email your request for a change to the Graduate Academic Standing Committee at gacstanding@drew.edu.

Can I take non-Medical and Health Humanities courses?

Master of Arts and Doctoral students may register for non-Medical and Health Humanities courses as electives, so long as they are pertinent to their degree. They must receive approval from the program director before registering for such courses.

Can I transfer credits into my degree?

Students who already hold the Certificate or its equivalent from a recognized institution may be granted advanced standing of no more than five courses for the master's degree. Applicants to the master's program who have completed a certificate program at an institution other than at Drew must petition the Graduate Academic Standing Committee for advanced standing. Academic performance and curricular compatibility will be reviewed before such advanced standing is approved. Occasionally, students may be admitted to the master's program with the requirement that they take one or more of the three required courses for the Drew Certificate if their prior preparation is not considered adequate in a particular subject area. The petition can be found on the Resources for Current Caspersen Students [webpage](#).

Students who hold the Master of Arts in Medical Humanities, Health, and Society may be granted advanced standing for the doctoral degree.

How do I get accommodations for a disability?

Students who require accommodations should contact the Office of Accessibility Resources (OAR), in Brothers College, 973-408-3962, for a private, confidential appointment.

Accommodation Request Letters are issued to students after documentation, written by a qualified professional, is reviewed and accommodations are approved by OAR. For more information, see: <http://www.drew.edu/academic-services/disabilityservices>. Accommodations are implemented by faculty only after the student presents the Accommodation Request Letter issued by OAR. Letters should be presented to the faculty at least one week before the accommodation is needed. Students' requests for accommodations thus should be submitted to OAR within the first two weeks of a course. Returning students with previously approved accommodations should make letter requests for the current semester to Accessibility Resources within the first two weeks of class.

What resources are available to help me with my writing?

Some students have been away from the academy for some time and find they need some assistance getting back into the world of academic writing. Located in the Vivian A. Bull Academic Commons in the Library, the [University Writing Center](#) (UWC), under the umbrella of the [Center for Academic Excellence](#) (CAE), provide services for students, faculty, and staff to strengthen their writing skills. While walk-in visits are welcome, appointments are encouraged and can be made to provide concentrated and intentional assistance. Appointments can be made by visiting <https://drew.mywconline.com/>. First time users will need to create a registration account to set up an appointment, preferably using their Drew email to sign up.

The UWC, in particular, is committed to helping students with their academic and professional writing in a friendly and respectful manner. It offers individual tutoring for writing, languages, and ELL; free writing and grammar workshops; thesis and dissertation support; and faculty writing support. The center strives to create an academic community of independent writers who are able to recognize strategies in order to improve their own writing.

How do I submit my research proposal to the Institutional Review Board (IRB)?

All research that includes human subjects/informants must have IRB approval. This ensures that subject/informants are ethically utilized in research. Human participant research at Drew University is guided by the ethical principles laid out in The Belmont Report and the procedures described in the Department of Health and Human Services Policy for the Protection of Human Research Subjects (45 CFR, Subtitle A, Part 46). There is often confusion about what types of

projects need to be reviewed by the Drew Institutional Review Board. **The short answer is that ALL projects need to be reviewed at some level.**

More detailed material on the Ethical and Procedural Guidelines and how to submit your research for IRB review can be found on Drew's [IRB website](#). For more precise instructions and the necessary forms to move through the IRB process students should go there or contact the chair of the IRB, listed on the IRB website.

What financial resources are available for conferences and research?

There are several sources of funding for students who wish to attend conferences or conduct research for their dissertation or research tutorial.

- The Graduate Student Association (GSA) offers up to \$450 twice a year for students presenting papers at conferences.
- The Dean's Office may provide additional travel funding but no more than \$750 annually per student.
- The Dean's Office also provides dissertation research grants up to \$750 annually for eligible students.
- The Margaret and Marshall Bartlett Research Fellowship supports doctoral research in the CSGS. There is no topic restriction as long as the award goes to a student engaged in dissertation research. Awards range from \$500 to \$1,500 for eligible students.

How is the program billed?

Tuition for the Medical and Health Humanities program is billable by the credit hour and payable each semester. Current rates and fees can be found on the Drew Business Office webpage:

<https://drew.edu/student-financial-services/sfs/student-accounts/tuition-and-fees-schedules/>

Failure to make timely tuition payments, or having a balance over \$2500 at the time of registration, results in a hold on the student's account. Refunds are determined by the University Policy covering students not receiving state or federal aid. Prorated charges are based upon the date of actual withdrawal. See <http://www.drew.edu/fba/students-parents/institutional-refund-policies/>

I have an unpaid bill. Can I attend a course without registering?

Students are required to register for courses prior to attending them. Those who are not properly registered are not permitted to attend classes and cannot receive a grade. Student accounts must be current at the beginning of each semester. Registration requests received after the Registrar's deadlines are subject to a late registration fee.

What happens if I miss class?

Students are responsible for class attendance and for completing all assigned work. Faculty members are not obligated to review class material, give makeup examinations, or make special arrangements to accommodate absences. Faculty may indicate in the syllabus a maximum number of absences that are allowed before a student fails a course. Students should stay in close contact with professors in the case of medical or other situations.

What should I do if I cannot complete a course?

In extenuating circumstances, a student may request and be granted an extension of time in which to complete a course. Before the course ends, speak with your professor and submit a petition for an Incomplete through the Graduate Academic Standing petition on the Registrar's [webpage](#).

Registration Status

Students in the Medical Humanities area are expected to maintain communication and connection with Drew throughout the entire program. Different registration statuses indicate your progress through the program.

Active

Students who are consistently registered for classes will maintain “active” status with Drew. This status allows students access to all academic, support, and student life services at the University. Students who fail to register in any regular semester will have their status revised to “inactive.” Students not registered two semesters will be automatically withdrawn from the program and will have to petition for re-entry through the Registrar’s [webpage](#).

Leave of Absence

Unexpected life events or personal challenges can interrupt a student’s ability to make progress in the degree. At times like this, students might reduce the number of credits they plan to take or consider a complete leave of absence. This status stops the clock on your allowed time to completion of your degree. In addition to the five years allowed to complete the degree, students are allowed two semesters of official leave from the program. As a leave of absence is intended to provide time away from the work of the degree, students do not have access to academic, support, and student life services at the University.

Students may apply for a leave of absence at any time during matriculation in the program. To obtain a leave of absence from the program--whether for medical, financial, or personal reasons--students must file a leave of absence application online. This form is found on the Registrar’s [webpage](#). Any leave of absence that is approved becomes effective as of the date it is processed and is not applied retroactively.

Students who take the leave during a semester should be aware of the grading and refund policies of the University. A leave of absence does not exempt a student from receiving grades for courses they have been registered for nor does it guarantee a refund of tuition paid. The date a leave is requested determines the amount of tuition refund (if any). For example, a leave of absence requested and received in the middle or at the end of a semester will not be effective from the beginning of the semester. If you are considering a leave of absence, please review the leave policies and deadlines found on the [Registrar](#) and [Business Office](#) webpages.

RE-ENTRY FOLLOWING LEAVE OF ABSENCE: When a student plans to return to the program following a leave of absence, they must submit a Re-Entry form, which can be found on the Registrar's [webpage](#). If a student does not return from a leave of absence in the semester following the leave, the student's status will be revised to "inactive." If the student is inactive for two semesters, they will be withdrawn from the program by the University.

Medical Withdrawal from a Semester

Students with personal emergencies that occur after the drop/add dates have passed may apply for a medical withdrawal from an entire semester. The student must provide documentation of the medical situation. Upon approval by the Dean of the Caspersen School, the student will be put on leave of absence and receive "W"s for all courses in the semester. Regular tuition refund policies apply to medical withdrawals as to leaves of absence.

Voluntary Withdrawal from the Program

If for any reason a student finds it necessary to withdraw from the program, it is important that this decision be discussed with the Director beforehand and that appropriate and timely written notice is given to both the Director and the University. In order to withdraw from the program, complete the Withdrawal form on the Registrar's [webpage](#). Any notice of withdrawal from the program becomes official as of the date it is received. A student who has withdrawn from the program has no access to academic, support, and student life services at the University. A student wishing to re-enter a program after withdrawing must re-apply to the program through the Graduate Admissions office.

All withdrawals are subject to the Drew University refund and grading policies and deadlines. Students are encouraged to review these policies with the Coordinator of Graduate Academic Services, the Registrar, and the Business Office before submitting an application for withdrawal.

Academic Standing and Financial Aid

In addition to regular course grading and assessments, students are evaluated each semester according to the standards of academic achievement and progress. The Graduate Academic Standing Committee reviews each student's academic performance after each semester and may revise student standing based on this review.

Good Standing

Students are expected to do excellent work ("B" level) and exceptional work ("A" level). The successful Master of Arts in Medical Humanities, Health, and Society student must complete coursework with an overall average of 3.0 or better. The successful Doctor of Medical Humanities student must complete coursework with an overall average of 3.1 or better.

Warning or Probation

Students in the Master of Arts in Medical Humanities, Health, and Society who do not achieve a 3.0 GPA in any semester and students in the Doctor of Medical Humanities Program who do not achieve a 3.1 in any semester will be placed on warning or probation based on the criteria outlined in the Caspersen School of Graduate Studies catalog posted on the Registrar's [webpage](#). Masters students placed on academic probation are returned to good standing if they achieve an overall 3.0 GPA average (3.1 GPA average for doctoral students) or better at the next time of review.

Required Withdrawal

A student may be withdrawn from the program by the University for any of the following:

- Receiving all "F" grades in any one semester
- Being on probation and not returning to Good Standing at the end of the probationary semester
- Having two or more non-consecutive semesters on Warning or Probation
- A violation of the University's Academic Integrity or Human Rights policies.

Under exceptional circumstances only, a student on Required Withdrawal may appeal to the Graduate Academic Standing Committee to be re-admitted in the next term. If the appeal is approved, the student will be reinstated and placed on Probation. Such re-admissions are granted only in unusual cases, and in no cases may a student be re-admitted twice.

Standards of Academic Integrity

Drew University Standards

Drew University has established standards of academic integrity and procedures. These basic standards apply to all work done at Drew. Students are expected to study and comply with these principles. You can find the Academic Integrity policy for the Caspersen School of Graduate Studies in the academic catalog on the Registrar's [webpage](#).

The standards of academic integrity apply to information that is presented orally, in writing, or via the computer, in any format ranging from the most informal comment to a formal research paper or the writing of the final paper in reference to the project. These standards apply to source material gathered from other people, from written texts, from computer programs, from the Internet, or from any other location.

The following are examples of academic dishonesty, as defined in this policy:

Duplicate Submission - Submitting one's work in identical or similar form to fulfill more than one requirement without prior approval of the relevant faculty members is a breach of academic integrity. This includes using a paper for more than one course or submitting material previously used to meet another requirement.

False Citation - Listing an author, title, or page reference as the source for obtained material, when the material actually came from another source or from another location within that source, is a breach of academic integrity. See the *Turabian Manual of Style* (latest edition and/or online quick guide) for how to cite quotations within the body of another author.

Plagiarism - Plagiarism is the act of appropriating or imitating the language, ideas, or thoughts of another and presenting them as one's own or without proper acknowledgment. This includes submitting as one's own a thesis, a paper, or part of a paper written by another person, whether that material was stolen, purchased, or shared freely. It also includes submitting a paper containing insufficient citation or misuse of source material. When in doubt, err on the side of referencing material. Note that each syllabus will outline clearly the Drew University policy.

Sanctions

Sanctions are imposed for demonstrated breaches of academic honesty or scholarly integrity. See the section of the catalog on procedures for dealing with allegations of academic dishonesty. If dishonesty is determined, the sanctions may range from requiring that an assignment be redone to automatic failure of a course to dismissal from the Caspersen School.

Curriculum Planning for Master of Arts in Medical Humanities, Health, and Society

REQUIRED COURSES	SEMESTER TAKEN
MDHM 600 – Medical Humanities, Health, and Society Seminar	
MDHM 705 – Biomedical Ethics or Care Ethics and Biomedical Ethics (MDHM 805)	
MDHM 510 – Introduction to Narrative Medicine	
MDHM 700- Medical Anthropology OR MDHM 630- Medical Sociology OR MDHM 622- Health and Social Equity	
MDHM 873 – Medical Humanities Practicum	
ELECTIVES	9 credits total
Choose One of Two Tracks	
THESIS	6 credits total
MDHM 975 – Master Project/ Thesis	
MDHM 751– Humanities Research Design and Methodology	
NON-THESIS	6 additional credits
TOTAL CREDITS	30

Curriculum Planning for Doctor of Medical Humanities

REQUIRED COURSES	SEMESTER TAKEN
MDHM 600 – Medical Humanities, Health, and Society Seminar	
MDHM 705 – Biomedical Ethics or Care Ethics and Biomedical Ethics (MDHM 805)	
MDHM 510 – Introduction to Narrative Medicine	
MDHM 700- Medical Anthropology OR MDHM 630- Medical Sociology OR MDHM 622- Health and Social Equity	
MDHM 750 – The Joy of Scholarly Writing	
MDHM 783 – Doctoral Practicum	
ELECTIVES	15 credits total
THESIS	12 credits total
MDHM 751 – Humanities Research Design and Methodology (3 cr.)	
MDHM 996 – Dissertation (9 cr.)	
TOTAL CREDITS	45

Drew University Offices

Center for Academic Excellence
Rose Library, Vivian A. Bull Academic Commons (First Floor)
<https://www.drew.edu/center-academic-excellence/>

Campus Life and Student Affairs
Ehinger Center, Room 147
(973) 408-3390
stuaff@drew.edu

Financial Aid Office
Brother's College, Lower Level
(973) 408-3112
finaid@drew.edu

Student Accounts
Brother's College, Lower Level
(973) 408-3114
studentaccounts@drew.edu

Office of the Registrar
Brother's College, Lower Level
(973) 408-3025
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