

Borrowing and Privileges--Auditors, Certification Programs

Auditing and Certification Program students must present a current Drew ID card at the Circulation Desk to be registered as a library user.

Borrowing privileges and loan period

Auditors and Certification Program participants may borrow up to 10 items at a time for a loan period of 30 days. No renewals, off-site database access, InterLibrary loan, or recall privileges are granted.

Fines

Auditors and Certification Program participants are subject to overdue fines of 10 cents a day and the maximum overdue fine is \$10.00 per item. Items that are overdue for 35 days are assumed to be lost and a \$100.00 per item replacement charge is placed on the borrower's account (unless it is determined that the replacement cost for the item exceeds \$100.00.) Once returned, the \$100.00 fee per item is reduced to a lesser amount unless the Library has already purchased a replacement copy.

Suspension of Borrowing Privileges

When an item becomes assumed lost all library privileges are automatically suspended until all assumed lost books have been returned and/or all replacement fees paid.

Recalled Items

Recalls are requests by Drew faculty, staff, students, or Reserves for material charged to another borrower. Items are subject to recall 20 days after the original charge out date; items needed for Reserve may be recalled at any time. If a recalled item is not returned promptly, a patron is subject to fines, replacement charges, and the suspension of borrowing privileges.

Fines for failure to return a recalled item

Maximum overdue recall fine for failure to return a recall for another patron is \$20.00. Maximum overdue recall fine for failure to return a Reserves recall is \$45.00. If a recalled book needs to be replaced before it is returned, or is not returned and is considered lost, a minimum \$100.00 replacement charge will additionally be assessed.