

# Borrowing and Privileges--Summer Programs

Members of the greater Drew University community are welcome to use our databases and most other resources in the University Library on-site during full service hours. Participants in those Summer Programs that have signed an agreement with the library that guarantees compensation will be paid to the library by the program for non-returned items, fines, and similar fees, may additionally borrow library books.

## **Borrowing privileges and loan periods**

Participants in approved programs may borrow up to 10 items at a time for a loan period of up to 30 days (but no later than the end of the Summer Program.) Renewals, off-site database access, recalls, and InterLibrary Loan privileges are not granted. All books must be returned before the program has ended.

## **Fines**

Summer Program participants are subject to overdue fines of 10 cents a day and the maximum overdue fine per item is \$10.00. Items that are overdue for 35 days are assumed to be lost and a \$100.00 per item replacement charge is placed on the borrower's account (unless it is determined that the replacement cost for the item exceeds \$100.00.) Once returned, the \$100.00 fee per item is reduced to a lesser amount unless the Library has already purchased a replacement copy.

## **Suspension of Borrowing Privileges**

When an item becomes assumed lost, library privileges are automatically suspended until all assumed lost books have been returned and/or all replacement fees are paid.

## **Recalled Items**

Recalls are requests by Drew faculty, staff, students, or Reserves for material charged to another borrower. Items are subject to recall 20 days after the original charge out date, items needed for Reserve may be recalled at any time. If a recalled item is not returned promptly, a patron is subject to fines, replacement charges, and the suspension of borrowing privileges.

## **Fines for failure to return a recalled item**

Maximum overdue recall fine for failure to return a recall for another patron is \$20.00. Maximum overdue recall fine for failure to return a Reserves recall is \$45.00. If a recalled book is replaced before it is returned, or is not returned and is considered lost, a minimum \$100.00 replacement charge will additionally be assessed.